

Imperial College of New Zealand

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NOTIFICATION OF ABSENCE

Please compete this form on the first day you return to school after you have been absent and give in at reception.

	Date			ID Number		
	Given Name			Family Name		
	English Name			Course	☐ English ☐ Business/Management ☐ Other Level/Class:	
	Email			Mobile Number		
	Period of Absence	From	to	Visa Status		
			Please note: Attendance policy will be followed			
	Reason	(i)	on for absence is sickness/ad Attach medical; Attach ACC form if you hav		t.	
	Signature					
	or Office Use Only Student					
•	Support Officer Sign/Name					
	Enrolpro		Date Entered: Name:			
	YES/NO		Insurance claim complet	ed		